



# Fairhaven SLSC: Working with Children Policy

1<sup>st</sup> July 2018

## Purpose

To outline requirements and guidelines for the ongoing implementation of the Working with Children Check (WWCC) and Fairhaven Surf Life Saving Club's (FSLSC's) obligations under the Working with Children Act 2005 (the Act).

## Scope

This policy applies to all FSLSC members, 18 years or over, from all membership categories. The Act defines children as anyone under the age of 18.

## Policy

FSLSC acknowledges the LSV Member Protection - Working with Children Checks and as amended from time to time. <http://lsv.com.au/wp-content/uploads/Working-with-Children-Check-Policy-HRM-PO-0102.pdf>

The club is required by law to take a preventative, proactive, participatory and inclusive approach to child safety issues. The club must comply with all legal requirements, including reporting suspicions of child abuse to police and or child protection.

As a club we wish to provide a safe and supportive family environment and having all adult members holding a current WWCC is one component of this. The Fairhaven Surf Life Saving Club requires all members 18 years or over to hold a current WWCC.

## Responsibilities

Every Fairhaven Member 18 years or over must have a current WWCC card with Fairhaven SLSC named on their WWCC MyCheck on the Department of Justice and Regulation, Victoria (DOJR) website.

It is a requirement by the DOJR to have on your WWCC MyCheck, the name and address details of Fairhaven SLSC. To ensure this:

Go to FSLSC's website and click on FSLSC's WWCC link or go direct to

<http://www.workingwithchildren.vic.gov.au/>

"MyCheck login" which is at the top right of page

Click on Register Now (if not already registered) for MyCheck

Once logged in you can change name, address, password, details, add another organisation, etc.

Fairhaven SLSC

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THEN select declaration box and Submit

Finally, you must also show or provide a copy of your WWCC card to Fairhaven SLSC who must retain and file appropriately, a copy of each member's valid assessment. These details must also be recorded against the member's FSLSC membership record on SurfGuard.

Note: Memberships may be processed with the reference number supplied by the Department of Justice and Regulation upon application for a WWCC. In the event that the DOJR notifies the club of a failed WWCC, the member in question would have their membership revoked.